

# Instructions

## Application for Service Industry License



### Arkansas Racing Commission Electronic Games of Skill Section [www.Arkansas.gov/dfa/racing](http://www.Arkansas.gov/dfa/racing)

#### To Whom Does This Application Apply:

- ❖ Businesses that generate \$ 25,000 or more in any calendar year from the sale of products or services to an Arkansas Franchise Holder.
- ❖ Manufacturers/Distributors of Games of Skill
- ❖ Service Companies
- ❖ Vendors
- ❖ Management Companies
- ❖ Testing Laboratories

#### License Fee: \$1000.00

- ❖ This fee is non-refundable.
- ❖ The original year's fee is due with application. Thereafter, the fee is due each year on or before January 1<sup>st</sup>.
- ❖ Payment shall be made by check, cashier's check, or money order.
- ❖ The application will be rejected if payment does not accompany the application.

#### Application Fee: \$2000.00

- ❖ This is a non-refundable fee. If investigative costs exceed this initial fee, a billing will be sent to the applicant for additional costs.
- ❖ This fee is also payable at the time the application is submitted.
- ❖ Payment shall be made by check, cashier's check, or money order.
- ❖ The application will be rejected if payment does not accompany the application.

#### Required Forms:

- ❖ P1-13.4 Service Industry License Application
- ❖ P5-13.4 Authorization for Release of Information
- ❖ P3-13.9 Service Industry Key Employee License Application
- ❖ P2-13.9 Service Industry General Employee License Application

#### Submit Completed Application and Payment for License Fee and Application Fee To:

- ❖ Arkansas Racing Commission  
Electronic Games of Skill Section  
PO Box 1272  
1800 West 7<sup>th</sup> Street – Room 1420  
Little Rock, AR 72203

#### Note:

- ❖ Service Industry Employee Licenses will be issued to employees of the companies referenced above that need access to the gaming facility.
- ❖ Please call 501-682-4616 for additional information.